Call for Paralegal Instructors
UCSB Division of Professional and Continuing Education (PaCE), formerly known as Extension is seeking dedicated, responsible, and experienced professionals interested in sharing their knowledge and experiences as an instructor for an entry-level course, **Fundamentals of Paralegal Studies**.

Designed for the student entering the Paralegal Studies Professional Certificate Program, **Fundamentals of Paralegal Studies** provides an in-depth overview of the legal system with special emphasis on the areas in which the paralegal works. Topics include:

- Structure and function of the legal system
- Roles of the attorney, paralegal, and other law office personnel
- Issues within the paralegal profession
- Legal ethics
- Investigation in a law office
- Introduction to legal research, writing, and analysis
- Law office administration and economics
- Career development and planning

These 10-week long courses are taught face-to-face on weekday evenings once a week. Teaching appointments are by agreement for the length of the course section. You can apply here, or contact us at jobs@professional.ucsb.edu for additional information.

The University of California is an Equal Opportunity/Affirmative Action Employer. We are always looking for dedicated instructors in various subject areas. Please visit our website for opportunities to teach UCSB PaCE and email jobs@professional.ucsb.edu and attach your CV and cover letter (new program ideas and course proposals are also welcome).